



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

June 19, 2024 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Kent Collard, John Ritz, Josh Brown, Mary Ellen Grigsby

Board Members Absent:

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, Marla Walters

Other Agency Staff: Tiffany Perez, NRCS

Guests: Ren Winter, Trinity Lumber

1.0 Call to Order: The meeting was called to order at 5:32 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Agenda

MSC – K. Collard/M. Grigsby to approve the Agenda.

The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of the June 19, 2024 Meeting

MSC – M. Grigsby/J. Ritz to approve the Minutes of the June 19, 2024 Meeting.

The motion passed unanimously.

4.0 Financial Reports

4.1 Discuss Updated May Monthly Financial Report

J. Caldwell noted an improvement of \$20K. There is still some invoicing to do, but some of that is on a quarterly system. She also noted that we still have loans on two trucks. We have not used the line of credit.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.2 Discuss June Monthly Financial Report

J. Caldwell noted that our numbers look good, at first look. There is more invoicing to be done. We closed out one project and there are two others to close, soon. There have been several computer purchases; she has urged PM's to work those costs into future proposals. The draft audit report was received today, so she can start the NICRA application soon. Funds to pay for the audit have been accrued and are in the money market account. She would like to try to scale back on unbillable ("8000000") expenses.

4.3 Discuss/Approve List of Warrants for June 2024

The List of Warrants was reviewed.

MSC: M. Grigsby/K. Collard to approve the June 2024 warrants in the amount of \$362,697.04.

The motion passed unanimously.

5.0 Projects Reports

M. Grigsby asked about future Grizzly Corps members. K. Sheen announced that we had selected two for the next year and gave a brief report on the McConnell FEMA project. Layout is being done now.

6.0 NCRS Report

T. Perez reported that they have been working on getting landowners obligated (under contract). Most projects were funded. They also participated in the tour with the Joint Chiefs, which she believed to be fruitful. They were able to show a little before and after work. They are still waiting on hiring an extra planner for the local office. She is also working with funding underserved farmers in the County and helping to provide resources.

7.0. Trinity Collaborative Report

K. Sheen reported:

- There was a good field tour the past week. They toured Bowerman Ridge, where the USFS is awaiting a final signoff on the NEPA.
- There was some controversy over marking trees at Hayward Flat, but will stay the course and re-evaluate after operations in this campground are complete this fall.
- The Rec Committee and full Group will meet in July.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Discuss/Take Action on the Notice of Exemption, Section 4799.05(D)(1), Reading Indian Creek Forest Health Expansion

Discussion took place on the proposed Notice of Exemption. This is an expansion of the area we were covering in a previous round.

MSC: K. Collard moved that the Board accept the Staff recommendations for the Notice of Exemption. J. Ritz seconded the motion.

The motion passed unanimously.

9.0 Discuss/Take Action on new TCRCD Workplace Violence Prevention Plan

K. Meyer explained SB 553 and our new Plan. Discussion followed. We will be doing an annual review of the policy.

MSC: M. Grigsby moved to adopt the new TCRCD Workplace Violence Prevention Plan. K. Collard seconded the motion.

The motion passed unanimously.

10.0. Board Reports/Correspondence

M. Grigsby expressed kudos to M. Raymond for his hard work at the Weaverville Farmer's Market.

M. Rourke reported that the TCRCD scholarship recipient, Jacey Pickett, won several awards at the recent Hayfork High ceremony. A thank-you card was received from Miss Pickett.

11.0 District Manager's Report

K. Sheen reported on the following items:

- At the field tour for the WCF, attendees were able to see the operation in progress.
- RAC funding is moving through Grants & Agreements, with priority given to projects that have need for the funding immediately.
- Botany's new Program Manager, Alyson DeNittis, starts work on July 1.
- K. Sheen took over oversight of the Watershed Program.
- We are getting quotes for three new vehicles. One will be electric. Brief discussion was held regarding possible discounts for the electric vehicle.
- The FS Partner's BBQ was held on June 6.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

12.0 Assistant District Manager's Report

K. Meyer reported:

- She has been reviewing our policies regarding document retention and public information requests.
- She is serving on the CARCD JEDI Committee and was appointed Vice-Chair. Her term will be for three years.
- She is working on DEI initiatives and recommendations.
- Summer Day Camp begins soon; she is conducting counselor training and will help out at the camp.

13.0 Closed Session: Government Code § 54957(b): District Manager's Report

The Board went into closed session at 7:06 PM.

13.0 Adjourn

The meeting was adjourned at 8:00 PM by M. Rourke.

Approved and adopted this ____ day of July, 2024. I, the undersigned, hereby certify that the Minutes of the Regular Meeting of June 19, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)