



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

January 17, 2024 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Mary Ellen Grigsby, Kent Collard, Josh Brown, and John Ritz

Board Members Absent: None

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, Marla Walters

Other Agency Staff: Chris Cole, NRCS

Guests: None

1.0 Call to Order: The meeting was called to order at 5:35 PM by Mike Rourke.

2.0 Discuss/Take Action on Approval of Amended Agenda

MSC –Grigsby/Collard to approve the Amended January 17, 2024 agenda. The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of December 4, 2023 Special Meeting

MSC – Brown/Ritz to approve the Minutes of December 4, 2023 Special Meeting, as corrected. The motion passed unanimously.

3.2 Discuss and Approve Minutes of December 20, 2023 Regular Meeting

MSC – Collard/Grigsby to approve the Minutes of the December 20, 2023 Regular Meeting. The motion passed unanimously.

3.3 Discuss and Approve Minutes of January 9, 2024 Special Meeting

MSC – Ritz/Brown to approve the Minutes of the January 9, 2024 Special Meeting. The motion passed unanimously.



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4.0 Financial Reports

4.1 Discuss Updated November Monthly Financial Report

Caldwell discussed the report with the Board. She reported that she had met with our financial consultant to ensure that revenues from the sale of the Steel Bridge house are reflected properly. Caldwell will be evaluating the profitability of current projects so that we know what type to seek out in the future.

4.2 Discuss December Monthly Financial Report

Caldwell mentioned that very little invoicing has been completed for December, but it is now in progress.

4.3 Discuss/Approve List of Warrants for December 2023

MSC Grigsby/Collard to approve the List of Warrants for December 2023 in the amount of \$299,030.25. The motion passed unanimously.

5.0 Projects Reports

The Projects Report was reviewed. Grigsby requested a copy of the Trinity River Survey results, when the survey is completed.

6.0 NCRS Report

Cole reported that they are continuing with planning. Winter weather has impaired their ability to view properties. He recently attended the Vegetation Management Conference in Redding. At that meeting, it was predicted that future CAL FIRE funding may be less due to the State's deficit.

7.0 Trinity Collaborative Report

Sheen reported that the Recreation Committee had met last Friday. They wish to meet with Rachel Birkey of the FS regarding the Minersville Boat Ramp project concerns. There is a Collaborative meeting on the 19th of January. The Alert California Wildfire Cameras will be on the agenda to discuss site installation possibilities.

8.0 Report from Botany Program Manager

The report was not given, as the program manager was ill.



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9.0 Discuss/Take Action on the Notice of Exemption Under Statutory Exemption 7799.05(d)(1) for the Northern Trinity County Forest Resilience Partnership, Glenison Gap Area.

The documents were reviewed and discussed. Clarifications were needed; the matter was postponed to the next meeting.

10.0 Amended Agenda Item: Discuss/Take Action on the Purchase of one New Forest Health Program Truck

Sheen explained that we will be expanding our Forestry staffing and adding another two technicians for a second crew. An inquiry had been made to Corning Ford, who does have a Ranger on order, available in early March. Collard also contacted Corning Ford to look into the Ford Lightning/EV truck. Discussion was held regarding the California Electric Vehicle Mandate, as well as electric trucks. We are not under the mandate but will explore possibilities for the future.

MSC: Brown/Grigsby to purchase the Ranger from Corning Ford. The motion passed with four votes in favor, Ritz abstaining. Rourke recommended we be proactive in examining a future purchase of an electric vehicle, as well as looking into charger locations on the compound.

11.0 Board Reports/Correspondence

Grigsby reported that she had planned to attend the 5C's meeting, but it did not take place.

Brown reported that Ascend received the USDA Forest Service's Volunteers and Service Award for Leadership. A recognition ceremony was well-attended, including representatives from the USFS.

11.0 District Manager's Report

Sheen reported:

- A draft Second Quarter Budget Revision has been sent to program managers for revisions.
- B. Llewellyn sent out a grant application to CAL FIRE for service work in the North Lake and Highway 3 areas.
- CARCD compiled a summary report regarding the State of California deficit, now estimated at \$38 billion. The summary highlighted departments of the state and programs that may impact RCDs across the state. It will not impact our District in any significant way.
- Botany Program Manager A. Barbeau will make a lateral move to Grant Manager, effective 2/1/24. Her current position vacancy has been posted and some applications have been received.
- On March 1, we will post the Watershed Program Manager position, as Kayla Meyer will move into the ADM position upon her return from maternity leave on May 1.
- The next Board meeting will take place on February 28 due to staff vacation schedules.



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12.0 Closed Session – Government Code Sec. 54957(b)

None.

Grigsby requested a final copy of the Strategic Plan.

Adjourned at 7:18 PM.

Approved and adopted this ___ day of _____, 2024. I, the undersigned, hereby certify that the Minutes of the Regular Meeting of January 17, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)